
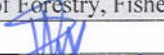


Simplified Minutes of the Local Project Appraisal Committee Meeting For UNDP/GEF Biodiversity Enabling Activities

Date of the LPAC	Start time	End time	Held at
18 th August 2012	4:00 p.m.	6:30 p.m.	Ministry of Forestry, Fisheries and Sustainable Development (Minister's Briefing Room)

Name of LPAC Chairperson:	Diane Wade-Moore
Functional Title:	Programme Analyst/ Portfolio Manager
Institution:	UNDP Belize
Signature:	

Name of LPAC Co-Chair:	Wilber Sabido
Functional Title:	Chief Forest Officer
Institution:	Ministry of Forestry, Fisheries and Sustainable Development
Signature:	

Have all LPAC participants received the PRODOC for appraisal prior to the meeting and in a timely manner?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Remarks:	No significant changes suggested for the ProDoc or the management structure proposed within the documents.

Country:	Belize		
Project Title (full):	National Biodiversity Planning to Support the implementation of the CBD 2011-2020 Strategic Plan in Belize		
Date of submission to the GEF	21 st June 2012	Date of approval by the GEF:	3 rd July 2012
Remarks on approval process, if applicable	Refer to Annex 1(GEF Review Sheet)		
Name and contact of Environment Focal Point at the UNDP Office:	Diane Wade-Moore		

UNDAF Outcome(s):	<p>PRIORITY 3: ENVIRONMENTAL AND NATURAL RESOURCE MANAGEMENT, DISASTER RISK REDUCTION AND CLIMATE CHANGE MAINSTREAMED INTO PUBLIC POLICIES AND DEVELOPMENT PROCESSES</p> <p>Outcome 6: By 2017, Public policies and development processes are mainstreamed with cross -cutting environmental, disaster risk reduction and climate change dimensions</p>
UNDP Strategic Plan Environment and Sustainable Development <u>Primary</u> Outcome:	Strengthen national capacity to manage the environment in a sustainable manner while ensuring adequate protection of the poor. Mobilizing environmental financing.
UNDP Strategic Plan <u>Secondary</u> Outcome:	Mainstreaming environment and energy.
Expected CP Outcome(s):	<p>National Priority: Caring for the natural environment as the source and basis of economic and social progress</p> <p>UNDAF/CPD Outcome: By 2017, Public policies and development processes are mainstreamed with cross -cutting environmental, disaster risk reduction and climate change dimensions.</p>
Expected CPAP Output (s):	<p>Sustainable management of natural resources</p> <p>Project Objective: To integrate Belize's obligations under the Convention on Biological Diversity (CBD) into its national development and sectoral planning frameworks through a renewed and participative 'biodiversity planning' and</p>

strategizing process, in a manner that is in line with the global guidance contained in the CBD's Strategic Plan for 2011-2020.

Programme Period:	2007- 2012 2013-2017	Total resources required (total project funds)	USD 322,000
Atlas Award ID:	00068583	Total allocated resources (UNDP managed funds)	USD 235,000
Project ID:	00083678	Regular (UNDP TRAC)	USD 15,000
PIMS #	4907	GEF	USD 220,000
Project Start date:	September 2012	Other (partner managed resources)	
Project expected End Date:	December 2014	o Government	USD 87,000
Proposed Management Arrangements	<input checked="" type="checkbox"/> NEX <input type="checkbox"/> DEX	o NGOs	N/A
		o Other	N/A

Executing Entity/Implementing Partner	Ministry of Forestry, Fisheries and Sustainable Development- Forest Department
Implementing Entity/Responsible Partners:	Department of Fisheries, Department of Environment, National Climate Change Office, National Protected Areas Secretariat

1) Decisions of the LPAC	<input checked="" type="checkbox"/> General endorsement of the Project's strategy: <input checked="" type="checkbox"/> - Objective, Outputs and Activities (see proposal) <input checked="" type="checkbox"/> - Logframe indicators (see Strategic Results Framework) <input checked="" type="checkbox"/> - Management Arrangements (see PRODOC Section I, Part III)
	<input checked="" type="checkbox"/> Specific endorsement of the project's budget(see PRODOC TBW)
	<input checked="" type="checkbox"/> Specific endorsement of the proposed project staff complement (see PRODOC Section IV, Part II) and the project's organigramme (if included)
	<input checked="" type="checkbox"/> Endorsement of the TOR for key project staff (PRODOC Section IV, Part III)
	<input checked="" type="checkbox"/> Endorsement of the proposed strategy for stakeholder engagement (see PRODOC Section I, Part I)
Remarks on the above	Programme will be tied with the Ministry objectives to create a sustainable structure for biodiversity management, which includes setting in place a sustainable development Unit and the re-institution of the Environmental Statistical Unit (to enhance local monitoring). Activities must complement the work of the University of Belize – Environmental Research Unit, who has been named as point on managing biodiversity indicators.

2) Engagement of Implementing Entity/Responsible Partners		
Will the project engage entities other than the national Executing Entity/Implementing Partner?		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If YES, which and for what purpose?	University of Belize <input type="checkbox"/> Government department <input type="checkbox"/> NGO <input checked="" type="checkbox"/> Academia / centre of excellence <input type="checkbox"/> Other	Management/ coordination of national exercise to identify suitable national biodiversity indicators and to ensure continuity in the monitoring of indicators once selected.
	Association of Protected Areas Management Organizations (APAMO) <input type="checkbox"/> Government department <input checked="" type="checkbox"/> NGO <input type="checkbox"/> Academia / centre of excellence <input type="checkbox"/> Other	Socialization of system changes into PA management processes.
	Department of Fisheries <input checked="" type="checkbox"/> Government department <input type="checkbox"/> NGO <input type="checkbox"/> Academia / centre of excellence <input type="checkbox"/> Other	Ensure Marine PA representation in the process.

Is the pre-selection of these partners in line with UNDP procedures and has this been fully endorsed by the LPAC?		<input checked="" type="checkbox"/> Yes
		<input type="checkbox"/> No
Remarks	The entities above have been identified as key stakeholders guaranteeing the success of project objectives. Their involvement have been unanimously endorsed by national partners and was dependent on their already involvement in on-going national processes of streamlining Biodiversity and PA management.	

3) General and Specific Recommendations of the LPAC

- The PRODOC was endorsed for signature by UNDP and Government.
- Project activities are in line with national priorities and national processes to formalize biodiversity management in country. Project objectives and supporting actions unanimously endorsed
 - PSC is chaired by the CEO MFFSD
 - Project secretariat be hosted in the Forest Department with the use of a senior Forest Officer (With experience in Managing UNDP/ GEF projects) to serve as Project Manager
 - PM will be supported by an associate to be fund partially by the Project and through UNDP contributions.
 - Agreed Members of the PSC:
 1. Ministry of Forestry, Fisheries and Sustainable Development (CHAIR)
 2. Forest Department (Secretariat)
 3. Fisheries Department
 4. National Biodiversity Advisory Committee
 5. University of Belize Environmental Research Institute
 6. Ministry of Economic Development
 7. Rural Development Department
 8. Ministry of Tourism
 9. National Protected Areas Secretariat

4) List of participants in the LPAC

Name	Institution	Title	Email
Lisel Alamilla	MFFSD	Minister	minister@ffsd.gov.bz
Beverly Wade	MFFSD	Fisheries Director	bawade@yahoo.com
Wilber Sabido	MFFSD	Chief Forest Officer	wilbersabido@gmail.com
Diane Wade-Moore	UNDP	Programme Analyst	diane.wade@undp.org

Annex 1: GEF Review Sheet



GEFReviewSheetNat
Com.pdf